

Application Form for Internally Funded Mini Research Project – Category I / II

1. Applicant Information

Name of Principal Investigator:

Designation:

Department/Faculty:

Email/ Contact Number:

Co-Investigator(s), if any

S.N.	Name	Designation/Department	Contact/Email	Signature
1				
2				
3				

2. Category of Research Project

Please tick (✓) one:

☐ Category I

☐ Category II

3. Types of Research Project

Please tick (✓) one:

☐ Type I

☐ Type II

☐ Type III

Signature of the applicant (PI)

Date

Signature of the Co- applicant (Co-PI)

Date

Signature of the Co- applicant (Co-PI)

Date

TEMPLATE FOR PREPARING THE PROPOSAL

1. Title of the Project: Write the clear and concise title of the proposed project/activity

2. Summary of the Project

3. Introduction

2.1 Background: Briefly introduce the topic, organization, program, or activity. Explain the background and why the proposal is being prepared.

2.2 Problem Statement and Justification of Research: Explain why the proposed activity is necessary and what need or problem it intends to address.

2.3 Objectives

2.3.1 General Objective

- [Write the main objective of the proposal.]

2.3.2 Specific Objectives

- [Specific objective 1]
- [Specific objective 2]

4. Methods and Materials: Describe how the proposed activities will be conducted, including methods, population, sample, tools and methods.

4.1 Methods (Description of method, experimental design, etc.)

4.2 Study Area

4.3 Materials

5. Expected Outcome

The proposal is expected to achieve the following outcomes:

- [Expected outcome 1]
- [Expected outcome 2]

6. Gantt Chart

(In 6 months', slots)

7. Budget

(All original receipts should be submitted to claim the fund once the proposal is accepted.)

S. No.	Particular	Amount (Rs.)
1.	Resource and materials	
2.	Transportation/travel	
3.	Stationery/printing	
	Total	

8. References

***Note:** The proposal should be submitted in the above format. The length of the proposal should be maximum 5-7 pages in Times New Roman, 12 font sizes with 1.5-line spacing and normal margins and following APA style.*